



R S L N S W

## Annual State Congress and General Meeting

**Date:** Sunday, 27 – Wednesday, 30 October 2019

**Venue:** Albury Entertainment Centre, 525 Swift Street, Albury

The Annual State Congress and General Meeting will be held at the **Albury Entertainment Centre (AEC)**. This includes the welcome reception on Sunday, 27 October, where you must sign in to collect your lanyard between 4pm and 6pm. If you are not planning to attend the welcome reception, you can collect your lanyard on Monday, 28 October between 8.00am and 8.50am in the hall foyer.

You can view the runsheet for the Annual State Congress and General Meeting [here](#). Please ensure you familiarise yourself with this ahead of Congress.

On Monday, 28 October the day will commence outside the AEC with an Act of Remembrance before Delegates and Alternate Delegates move into the hall, and Observers to the theatre.

The dress code during Congress is as follows:

Sunday, 27 October (Welcome Reception) – smart casual

Monday, 28 October (Day One) – dress jacket with medals (please bring a hat for outdoor lunch)

Tuesday, 29 October (Day Two) – smart casual (please bring a hat for outdoor lunch)

Wednesday, 30 October (Day Three) – smart casual

Refreshments will be provided on all days, with an outdoor BBQ lunch on Monday, 28 October and a light lunch also outside on Tuesday, 29 October. Please bring a hat on Monday and Tuesday for lunch; seating and some shade will be provided.

## Getting to Congress

It is the responsibility of the Delegate, Alternate Delegate or Observer to arrange their own travel to Albury and to ensure they have a way to get to and from the Albury Entertainment Centre each day, as well around the city of Albury for their own leisure activities outside the Annual State Congress agenda.

ANZAC House will offer bus transfers from the airport and bus/railway station on Sunday, 27 October between 12.30pm and 4.30pm. To use this service, you must advise ANZAC House of your travel arrangements during online registration. If you did not include travel details in your registration, please contact the Support Unit at [support@rslnsw.org.au](mailto:support@rslnsw.org.au) or 1300 679 775. On arrival, please look for an ANZAC House team member and the bus with the RSL NSW logo in the windscreen.

Details of return transfers will be announced during Day One of the Annual State Congress on Monday, 28 October. Please listen for details during the day and see ANZAC House staff accordingly.



The Albury Entertainment Centre (AEC) is easy to get to from the main centre of Albury (see map above, with 'AEC' in red). The location is also well serviced by local bus routes and within walking distance of many hotels in the area.

Taxi ranks are located on Dean Street and Olive Street. You can also call for a taxi directly on 131 008.

There are a number of free car parks within walking distance of the venue, some of which offer all-day parking. On-street parking is available in Swift Street, although parking time limits apply. Of course, for those members who choose to drive, parking availability (and any charges or fines incurred) will be the responsibility of the member themselves.

The Albury Entertainment Centre is a fully accessible venue, with disabled lift access where applicable. All areas can be accessed by wheelchair and the main areas include wheelchair-access toilets, which are clearly signposted.

## Conduct of the General Meeting

Under the Constitution, only Delegates can speak and vote at the General Meeting. They may ask questions on all the items of business set out in the Notice of Meeting. Alternate Delegates may only speak and vote if the Delegate is not in the room.

There is no proxy voting at this AGM.

The Chair is responsible for the conduct of the meeting, and Delegates with questions are asked to observe the usual courtesies of a General Meeting.

Voting at the Annual General Meeting will be carried out by electronic device. There is one device per Delegate. **Delegates will need to collect their device on Tuesday, 29 October 2019 between 8am and 8.45am in the hall foyer.**

At the conclusion of the General Meeting on Tuesday, 29 October, Delegates must return their devices before departing the venue. These devices cannot be taken outside the theatre during the day. **Note:** Those sub-Branches or District Councils that fail to return their device will be charged a replacement fee.

Each handset has a unique SIM card registered to the relevant sub-Branch or District Council. When voting is opened on each resolution, the Delegate (or Alternate Delegate in the absence of the Delegate) selects '1' or '2' to vote for or against the resolution. The vote tally is shown live on a screen in the theatre and will also be livestreamed for those watching online at home (see details below).

The meeting will be livestreamed so that it is viewable by all RSL NSW members and other interested parties. Please forward the following link to your fellow sub-Branch or District Council members who may wish to watch the livestream beginning at 9.30am on Monday, 28 October and 9.00am on Tuesday, 29 October <http://bit.ly/rslnswcongress> This link is also available on the members' suite of the RSL NSW website.

You can view all relevant papers for the Annual State Congress and General Meeting on the Members' Suite of the RSL NSW website [here](#).

If you have any questions, please contact the sub-Branch and Member Support Unit:

By Phone: 1300 679 775

By Email: [support@rslnsw.org.au](mailto:support@rslnsw.org.au)